

Shuswap Association for Community Living Employment Application

Your Name: _____

Please circle the appropriate response.

I am interested in Casual Part Time Full Time Roommate Respite

Yes No - Are you legally entitled to work in Canada?

Yes No - Are you at least 19 years old?

Yes No - Have you ever been convicted of a criminal offence related to the position you are applying for?

Yes No - Are there any conditions that would preclude you from performing lifts or transfers?

Are you willing to provide us with the following?

Yes No - Criminal Record Search, at your expense?

Yes No - A copy of your drivers abstract (record)?

Yes No - A medical certificate from your doctor stating your physical and mental capacity to perform the job?

Yes No - A current copy of TB test results?

1 2 3 4 5 6 - What class of driver's license do you have?

Yes No - If necessary, would you be willing to obtain a Class 4 driver's license at your own expense?

Yes No - Do you have current first aid and CPR?

If no, would you be willing to obtain first aid and CPR certification at your own expense? Yes No

Yes No - Do you have a current Non Violent Crisis Intervention certification?

If no, would you be willing to obtain Non Violent Crisis Intervention at your own expense? Yes No

REFERENCES

Name & Company

Telephone

Relationship

(supervisors or employers only)

_____	_____	_____
_____	_____	_____
_____	_____	_____

AVAILABILITY

Yes No - This position could require short notice, non-scheduled shifts; do you foresee any problems working any of these?

Please circle your projected availability

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Days 8-4	Yes No	Yes No	Yes No	Yes No	Yes No	Yes No	Yes No
Afternoons 4-12	Yes No	Yes No	Yes No	Yes No	Yes No	Yes No	Yes No
Nights 12-8	Yes No	Yes No	Yes No	Yes No	Yes No	Yes No	Yes No

I declare that the information contained in this application and on my resume is correct to the best of my knowledge and understand that any omission or incorrect information is just cause for rejection of my application or dismissal in accordance with Shuswap Association for Community Living's policy.

Signature: _____ **Date:** _____

Applicant Signature Required

The Shuswap Association for Community Living (SACL) has been providing services and support for people with intellectual disabilities and their families since 1963.

SACL is a dynamic agency that is known for its person centred work environment. We provide opportunities for career satisfaction for employees at all levels. In addition, SACL offers excellent unionized wages and benefits.

SACL offers work in a variety of settings from residential, community or centre based.

If you are looking for a career where you can make a difference every day then SACL is the place for you!

We are specifically looking for people who have a Human Services Certificate, Diploma or Degree.



Hiring Process

You will provide us with a completed application form and a copy of your resume with at least three employment references from former supervisors.

If your application is chosen, you will be asked to come in for an interview. If your interview goes well, we will begin contacting your references.

If your references are positive, we will offer you contingent employment.

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Prior to starting you will need to provide us with a copy of your driver's abstract (driving record for the last 5 years), a doctor's certificate of good health, and a valid, current criminal record search. You will also need to obtain First Aid and CPR certification.

You're Hired!

Once you have completed the pre-employment requirements you will be asked to read and sign the following documents:

- Confidentiality statement
- Code of ethics

You will also be required to fill out necessary Revenue Canada forms and agree to join CUPE and pay 2% membership dues.

We will also ask to see original copies of your certificates, diploma's or degree's.

You will receive on site orientations to all of our programs and services. You will "job shadow" experienced staff for a number of shifts until you are comfortable.

Welcome to SACL!

***ACCEPT THE
CHALLENGE, APPLY
TODAY!***



***A great
place to
work!***

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on the web at

www.shuswap-a-c-l.com

SACL is the proud recipient
of the 2006 CONTINUING
ACHIEVEMENT AWARD from the
Salmon Arm Business
Excellence Awards



SACL is a CARF accredited agency